

# VOLUNTEER POSTING

## SURREY TRANSITION HOUSES VOLUNTEERS NEEDED

### Six-month commitment

Must be available a minimum of 4 hours per week

## Virginia Sam & Evergreen Transition Houses

This is an unpaid union exempt position.

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Options Community Services Society requires volunteers to be of assistance for a minimum of four hours per week at either of our transition houses. In order to best meet the needs of the transition house residents, this position is open to female applicants only.

The transition houses offer a confidential, safe, temporary shelter and related services for women and children who are at risk of, or who are fleeing from, abusive and/or violent relationships.

### QUALIFICATIONS

#### Education, Training, and Experience:

- No previous experience required - ongoing support is provided
- Minimum 21 years of age
- Satisfactory completion of Police Information and Ministry Vulnerable Sector checks (successful applicant will have costs reimbursed)
- Strong organizational skills
- Ability to follow direction
- Ability to keep appropriate personal boundaries and maintain confidentiality
- Maintain non-judgmental, positive, and respectful approach to house residents
- Must be sensitive to and respectful of cultural and lifestyle diversity
- Food Safe Certificate is an asset

#### Job Skills and Abilities:

- Prep, organize and store groceries
- Organize kitchen pantry and freezers

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**NOTE: Applicants not selected for an interview will not necessarily be notified.**

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 01/25/2019

OCS Posting #:V201416

- Sort and track donations
- Clean and organize donations in the donation and storage rooms
- Maintain family and play area (pick up and organize toys, clean toys once a month)
- Monitor recycling program; where appropriate educate residents about recycling

**CLOSING DATE:**

**ONGOING RECRUITMENT**

**PLEASE APPLY TO:**

Deara Dirk, M.Ed., Senior Manager  
Options Community Services Society

Email: [stvpostings@options.bc.ca](mailto:stvpostings@options.bc.ca)

**Please include a cover letter clearly indicating the posting number [#V201416] and outlining your qualifications and related experience for the position.**