

# POSTING

## EARLY CHILDHOOD EDUCATOR ASSISTANT

Permanent Part Time (28 hours per week)

Monday to Thursday

10 months per year (September to June)

### Growing Together Daycare

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Options Community Services has operated Growing Together Daycare for the past 30 years. This non-profit daycare provides on-site child care services to young parents whom are enrolled in high school at Guildford Park Secondary School. The center is licensed to care for children between the ages of newborn to 36 months.

In November 2018, Growing Together Daycare was announced as a Prototype Center for the Ministry of Children and Family Development. Prototype Centers are designed to offer affordable child care to families throughout the community. Beginning in February 2019, Growing Together Daycare will be accepting additional children between the ages of birth to 36 months from the community. The program will offer wrap around support to young children and their families. Our core philosophy in working with both children and their families comes from an attachment-based and strength-based approach. This safe, welcoming and non-judgemental program provides early learning opportunities for children that will enhance their development. The care we provide to the children requires a high sense of caring, understanding, and acceptance as families accessing the program come with a variety of needs and socio-economic backgrounds.

The Early Childhood Educator Assistant assists senior staff to provide support and direct care to children between the ages of birth to 36 months, including special needs children, to stimulate and develop their social, emotional, intellectual and physical growth.

#### KEY DUTIES AND RESPONSIBILITIES

- Assists Early Childhood Educators in monitoring children in indoor and outdoor activities and during rest periods.
- Assists in planning, preparing and carrying out developmentally appropriate programs and activities.
- With guidance from Early Childhood Educators, conducts activities with children on an individual and group basis to promote the development of physical, cognitive, social and emotional skills.
- Attends to children's physical needs that include bathing, diapering, eating and sleeping.
- Maintains records, reports problems or concerns to senior staff.
- Keeps program facilities and equipment safe and clean, reporting any repairs and concerns to senior staff.
- Performs other related duties as required.

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**NOTE: Applicants not selected for an interview will not necessarily be notified.**

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 02/01/2019

OCS Posting #:A21277

## QUALIFICATIONS

### Education, Training, and Experience:

- Early Childhood Education Assistant Certificate / Diploma
- BC License to Practice for ECE Assistant required
- Child Safe First Aid required
- At least two years recent related experience working with young children
- Experience working with vulnerable children and families
- Experience working with an attachment based, strength-based, trauma informed approach
- Crisis Line experience an asset

This position will be exposed to a high level of noise and distractions from children. Direct delivery includes moderate-heavy physical activity involving walking, running, and standing, bending, sitting on the floor and lifting children up to 40lbs.

\* An eligibility list will be maintained for up to 6 months. [Eligible applicants may be offered a casual position]

**COMPENSATION:** \$20.26/hr

**BENEFITS:** Comprehensive benefit package after 3 months

**CLOSING DATE:** MARCH 1, 2019

**PLEASE APPLY TO:** Nichole Osborne, Program Manager  
Options Community Services Society

Email: [growingtogether@options.bc.ca](mailto:growingtogether@options.bc.ca)

**Please include a cover letter clearly indicating the posting number [#A21277] and outlining your qualifications and related experience for the position.**