

# POSTING

## **MENTAL HEALTH WORKER** **Supported Work and Employment Focus** Permanent Full Time (35 hours per week)

### **Delta Mental Health Services**

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This position will support and facilitate supported work and employment-focused activities for the Delta Clubhouse within the model of psychosocial rehabilitation for the Delta Clubhouse. Facilitates recovery-oriented services and provides support, coaching, education, training and advocacy support to clients, families and other stakeholders.

#### **KEY DUTIES AND RESPONSIBILITIES**

- Adheres to the policies and standards of Options Community Services, as established in policy and program manuals, Health & Safety Guidelines, job descriptions, written memos, and verbal agreements.
- Interviews, orients and assesses clients regarding key components of psycho social rehabilitation. Assesses and evaluates clients' psycho-social and vocational rehabilitation needs through collaborating with the client to determine their interests, skills and abilities.
- Creates, in conjunction with identified vocational rehabilitation clients, a vocational rehabilitation plan, and assists client in implementing the plan with the ultimate aim of securing competitive employment.
- Plans, implements, facilitates and assess activities as they relate to the particular component of service being delivered. When appropriate, works with clients in community.
- Provides accurate reports including statistical data and log notes on clients' progress. Reports on clients' progress made towards goals and objectives as required. Provide feedback and motivation to clients on an on-going and individual basis, via regular service plan reviews, re-visiting and re-evaluating goals and highlighting accomplishments.
- Ensure program facilities and equipment are well maintained and safe.
- Makes recommendations with regard to the development of the overall program and participates in program evaluations.
- Transports clients as needed.
- Facilitates groups as required regarding life-skills, wellness, job search and other topics relevant to the population served.
- Collaborates with other professionals as needed. Liaises with other community services and organizations. Builds positive relationships with current and potential employers.
- Establishes and maintains a positive working relationship with other staff, volunteers, clients and other professionals.
- Maintains professional growth and keep up to date on trends related to the responsibilities of the position.

- Makes recommendations with regard to the development of the program and participates in program evaluations.
- Performs other duties as needed and requested to ensure the successful operation of the program.
- Follows written and verbal directives from the immediate supervisor, Executive Director or designate.

## **QUALIFICATIONS**

### **Education, Training, and Experience:**

- A Bachelor's degree or a related combination of education and experience.
- Specific training includes recreational, vocational and/or occupational therapy.
- Current Level I First Aid certificate.
- Class 5 Drivers License.
- Access to a reliable vehicle for business purposes.
- Lived experience relevant to the service setting is considered an asset.

### **Job Skills and Abilities:**

- Effective interpersonal and facilitation skills.
- Group facilitation skills
- Knowledge of employment-related activities such as assessing, employment counselling and job-search support
- Must be able and willing to work shifts including weekends and evenings.
- Must demonstrate an ability to work effectively with the client group.
- Demonstrated effectiveness as part of a staff team.
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Demonstrated ability to develop program related reference and resource materials.
- Commitment to a problem solving approach.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Ability to identify sensitive issues and maintain confidentiality.
- Crisis Line experience an asset.

\* An eligibility list will be maintained for up to 6 months. [Eligible applicants may be offered a casual position]

### **CLOSING DATE:**

**Resumes will be reviewed starting [July 16, 2019] but the posting will remain open until filled and will close without notice.**

### **PLEASE APPLY TO:**

Preetika Royal, Program Manager  
Options Community Services Society

Email: [preetika.royal@options.bc.ca](mailto:preetika.royal@options.bc.ca)

**No phone calls please.**

**Please include a cover letter clearly indicating the posting number [#A21375] and outlining your qualifications and related experience for the position.**