

# POSTING

## SURREY TRANSITION HOUSE WORKER Fluency in Punjabi

**Temporary Full-Time (35 hours per week) - end date to be determined**

Must be available to work day shifts

(9:30 am to 5:00 pm on Tuesday, Wednesday, Thursday, Friday  
7:00 am to 2:30 pm on Saturday)

### Virginia Sam Transition House

This position is open to Female applicants only

This position requires union membership. Compensation is in accordance with  
Appendix A of the BCGEU Collective Agreement

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Options Community Services Society requires a Temporary Transition House Worker to work full-time day shifts (35 hours per week). In order to best meet the needs of the transition house residents, this position is open to female applicants only.

The Transition House Worker collaboratively works with women to assess their on-going needs, goals and strengths, and implement and monitor service plans using a women-centered, culturally sensitive approach.

#### QUALIFICATIONS

##### Education, Training, and Experience

- Diploma in a related human/social service field and one (1) year recent related experience. Or an equivalent combination of relevant training, education and experience.
- Experience in supporting women and children who have experienced gender-based violence and/or abuse
- Thorough understanding of the dynamic of violence against women and the impact of systemic and intergenerational abuse
- Knowledge of relevant policies, procedures and legislation
- Current First Aid/CPR Certificate required
- Valid Class 5 B.C. Driver's License, satisfactory Driver's Abstract
- Satisfactory completion of a Police Information and Ministry Check
- Access to a reliable vehicle an asset
- Food Safe Certificate an asset

##### Job Skills and Abilities:

- Must be available to work days (Tuesday to Saturday)
- Verbal fluency in Punjabi is required
- Maintain non-judgmental, positive, and respectful approach to house residents, co-

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**NOTE: Applicants not selected for an interview will not necessarily be notified.**

Options Community Services Society is an equal opportunity employer  
committed to hiring a diverse workforce.

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workers, and other professionals

- Competent in written, oral, and interpersonal communication skills
- Proficient in writing case session notes and maintaining client file records to accreditation, agency and program standards
- Must have highly developed self-care, time management, and organizational skills
- Proven ability to manage crisis or emergency situations
- Effective in fostering a collaborative, positive, respectful, and supportive team environment in order to equitably and cooperatively share program workload with co-workers
- Familiarity with community resources and excellent advocacy skills
- Multilingualism an asset
- Must be sensitive to and respectful of cultural and lifestyle diversity
- Crisis Line experience is an asset.

\* An eligibility list will be maintained for up to 6 months. [Eligible applicants may be offered a casual position].

**CLOSING DATE:**

**Resumes will be reviewed starting [August 22, 2019] but the posting will remain open until filled and will close without notice.**

**PLEASE SEND RESUME TO:**

Deara Dirk, M.Ed., Senior Manager  
Options Community Services Society

Email: [STVpostings@options.bc.ca](mailto:STVpostings@options.bc.ca)

**Please include a cover letter clearly indicating the posting number #A21406 and outlining your qualifications and related experience for the position.**