

# POSTING

## SHELTER ATTENDANTS NEEDED FOR OVERNIGHT SHIFTS

Casual On-Call - Until March 31, 2020

### Extreme Weather Response Shelters

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Extreme Weather Shelters located in White Rock, Cloverdale and Ladner operate between November 1<sup>st</sup> and March 31<sup>st</sup> in response to temperatures below 2 Celsius or rain storms/weather warnings.

#### KEY DUTIES AND RESPONSIBILITIES:

- Working in the Shelter, Attendants will:
  - maintain safety of the site
  - provide First Aid
  - de-escalate crisis
  - providing community resources to clients
  - proving meals as needed
  - accepting clients into the shelter throughout the night
  - doing wellness checks
  - assisting site volunteers
  - maintain positive relationships with the community
- Communicate with Extreme Weather Shelter volunteers at the beginning and end of shifts any necessary information
- Perform other duties necessary for the enhancement of the program as directed by senior manager or designate

#### QUALIFICATIONS

##### Education, Training, and Experience

- Current Level I First Aid certificate required
- Non-Violent Crisis Intervention training required
- Naloxone training required (training can be provided)
- Crisis Line training an asset

#### Job Skills and Abilities:

- Ability to identify sensitive issues and maintain confidentiality
- Must be sensitive to and respectful of cultural and lifestyle diversity
- Commitment to a problem solving approach
- Must be flexible and available on short notice

\* An eligibility list will be maintained for up to 6 months.

**CLOSING DATE:**

**MARCH 31, 2020**

**PLEASE APPLY TO:**

Andrea Dodd, Program Manager  
Options Community Services Society

Email: [andrea.dodd@options.bc.ca](mailto:andrea.dodd@options.bc.ca)

**No phone calls please.**

**Please include a cover letter clearly indicating the posting number [#A21440] and outlining your qualifications and related experience for the position.**

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***NOTE: Applicants not selected for an interview will not necessarily be notified.***

Options Community Services Society is an equal opportunity employer  
committed to hiring a diverse workforce.

Posted: 09/13/2019

OCS Posting #:A21440