

POSTING



FAMILY SUPPORT OUTREACH WORKER

Permanent Full Time (35 hours per week)

Must be available to work past 5:00pm on occasion

Family Support Outreach

This position requires union membership. Compensation is in accordance with Appendix A of the BCGEU Collective Agreement (Family Support Worker - Grid Level 12)

The primary responsibilities of the Family Support Outreach Worker will be to provide an in-home support/educational service to parents/guardians of children 0 - 13. Workers assist parents in setting realistic, obtainable goals regarding parenting, home-management and budgeting. Also, educate parents on topics such as child development, special needs, and community resources. Workers develop and facilitate personal improvement and assess clients' needs, and as necessary act as an advocate and referral agent for clients.

KEY DUTIES AND RESPONSIBILITIES:

1. Respond to referrals of clients or by clients.
2. Make an initial home-visit to assess client's needs and appropriateness for the services.
3. Develop an effective relationship with clients, that promotes learning new skills and positive change.
4. Perform assessments of clients.
5. Assist clients in developing a realistic plan for change, and at each home-visit evaluate that progress.
6. Provide in-home training in parenting, child development, home management, nutrition and budgeting.
7. Serve as a community resource/referral agent, distribute appropriate and current resource materials, and follow up on all referrals and requests.
8. Assist clients in developing their own linkages to community, self-help, and parent support services and groups.
9. In collaboration with co-workers design and lead classes, workshops, or training sessions for groups of clients with the intent of achieving pre-established outcomes for those participating.
10. Keep accurate and up-to-date client files, including the documentation of all client contacts, referrals to, and consultation with community agencies and professionals.
11. Provide reports on individual clients.
12. Provide reports on services.
13. Conform to basic ethical issues, including confidentiality and the reporting of abuse/neglect issues. When ambiguities arise to consult with the Supervisor.

NOTE: Applicants not selected for an interview will not necessarily be notified.

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 10/05/2020

OCS Posting #A21651

14. Use personal car to travel to and from appointments

15. Work as a member of a team, respecting and adhering to Options Community Services' policies and procedures.

QUALIFICATIONS

Education, Training and Experience:

- A Bachelors Degree in a related human service field in combination with 1-year recent related experience or an equivalent combination of education, training and experience is required.
- A thorough knowledge of child development, connection parenting, family dynamics, child welfare, intimate partner violence, home economics and adult educational principles.
- Awareness of, and sensitivity to, ethnic, cultural, physical, sexual, developmental and life-style diversities.
- Excellent oral, written and interpersonal communication skills and abilities to deal with stress.
- Must be computer literate; possess a valid CPR/First Aid Certificate and a driver's licence.

Job Skills and Abilities:

- Must be sensitive to and respectful of cultural and lifestyle diversity.
- Ability to identify sensitive issues and maintain confidentiality.
- Second language is an asset.

*An eligibility list will be maintained for up to 6 months.

CLOSING DATE:

Resumes will be reviewed starting October 12, 2020 but the posting will remain open until filled and will close without notice.

PLEASE APPLY TO:

Jen Mantyka, Program Manager
Options Community Services Society

Email: jen.mantyka@options.bc.ca

No phone calls please.

Please include a cover letter clearly indicating the posting number [#A21651] and outlining your qualifications and related experience for the position.