

POSTING

LIFE SKILLS COACH

Casual Position

Youth Services

The Life Skills Coach will provide life skills workshops and one-to-one support to youth and young adults (15-26) in their transition goals.

KEY DUTIES AND RESPONSIBILITIES

- Participate in intake process and case management/goal setting as directed by the Program Manager.
- Establish a positive rapport and working relationship with assigned youth while modeling positive, appropriate behavior.
- Assist youth in problem solving and planning to try to assist them in their transition.
- Ensure an up to date and current knowledge of community resources specific to youth in the service delivery area.
- Make appropriate referrals to specialty services/resources as required.
- Liaise with other professionals and agencies in the community and represent the program and the Society in a positive manner
- Maintain documentation and reporting requirements as directed by Program Manager
- Provide life skills instruction (1:1 or group) as required in a variety of settings
- Perform other related duties as required or directed
- Weekends and evening required
- Make recommendations with regard to the development of the program and participate in the program evaluations.

QUALIFICATIONS

Education, Training, and Experience

- Bachelor degree in Child and Youth Care or a related field. Consideration will be given to other related education and experience.
- Excellent verbal and written communication skills.
- Current First Aid certificate.
- Class 5 Driver's License, full time use of a reliable vehicle and satisfactory driving abstract.

Job Skills and Abilities:

- Experience working with Aboriginal youth is an asset.
- Crisis Line experience an asset.
- Excellent time management and organizational skills.
- Ability to work independently, as well as part of a team.
- Commitment to a problem solving approach
- Must be sensitive to and respectful of cultural and lifestyle diversity
- Basic knowledge and understanding of life skills development issues.

NOTE: Applicants not selected for an interview will not necessarily be notified.

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 11/19/2020

OCS Posting #:A21685

* An eligibility list will be maintained for up to 6 months. Eligible applicants may be offered a casual position

Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.

CLOSING DATE: Resumes will be reviewed starting November 26th, 2020 but the posting will remain open until filled and will close without notice.

PLEASE APPLY TO: Heather Lynch, Program Manager
Options Community Services Society

Email: Youthservices.info@options.bc.ca

Please include a cover letter clearly indicating the posting number [posting #21685] and outlining your qualifications and related experience for the position.