

# POSTING

## MENTAL HEALTH WORKER

Temporary Full Time (35 hours per week)  
Until return of incumbent July 2021  
New Frontier Clubhouse

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This position will support and facilitate activities within the components of the psychosocial rehabilitation clubhouse mode. Support clients within the program and work within the model of psychosocial rehabilitation.

### KEY DUTIES AND RESPONSIBILITIES

- Establishes a dignifying and purposeful relationship with clients, contacting getting to know them as unique individuals with unique recovery journeys.
- Plans, implements, facilitate and assess activities as they relate to the particular component of service being delivered.
- Assist clients in the clubhouse and in the community to support increased independence and self-determination. This may include assisting clients with cooking, budgeting, or teaching transportation routes/methods as required, etc.
- Monitors clients' well-being with the ability to recognize potential mental health emergencies and respond appropriately.
- Provides accurate reports including statistical data and log notes onto clients' progress. Reports clients' progress made towards goals and objectives as required. Provide feedback and motivation to clients on an on-going and individual basis, via regular service plan reviews, re-visiting and re-evaluating goals and highlighting accomplishments.
- Collaborates with other professionals as needed. Liaises with other community services and organizations.
- Adheres to policies and standards of Options Community Services, as established in policy and program manuals, Health & Safety Guidelines, job descriptions, written memos, and verbal agreements.
- Ensure program facilities and equipment are well maintained and safe.

### QUALIFICATIONS

#### Education, Training, and Experience:

- A Bachelor's degree or a related combination of education and experience.
- Specific training includes recreational, vocational and/or occupational therapy.
- Current Level I First Aid certificate.
- Class 4 unrestricted Drivers license.

#### Job Skills and Abilities:

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**NOTE: Applicants not selected for an interview will not necessarily be notified.**  
Options Community Services Society is an equal opportunity employer  
committed to hiring a diverse workforce.

Posted: 12/3/2020

OCS Posting #:A21697

- Effective interpersonal and facilitation skills.
- Group facilitation skills.
- Must demonstrate an ability to work effectively with the client group.
- Must be able to work effectively both independently and within the “team”
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Demonstrated ability to develop program related reference and resource materials.
- Commitment to a problem solving approach.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Ability to identify sensitive issues and maintain confidentiality.
- Must complete a six (6) month probationary period before staff are permanent employees, unless otherwise specified by contract conditions.
- Have no relevant criminal history.
- Crisis Line experience an asset.

***Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.***

\* An eligibility list will be maintained for up to 6 months. Eligible applicants may be offered a casual position.

**CLOSING DATE:** Resumes will be reviewed starting December 10, 2020 but the posting will remain open until filled and will close without notice.

**PLEASE APPLY TO:** Emily Tanasichuk, Program Manager  
Options Community Services Society  
  
Email: emily.tanasichuk@Options.bc.ca

**No phone calls please.**

**Please include a cover letter clearly indicating the posting number [#A21697] and outlining your qualifications and related experience for the position.**