

We're Hiring!



**Posting:
A21748**

**Life Skills Coach
Permanent Full-time
(35 hours per week)**

Youth Services

Options Community Services Society

We are a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

We envision a healthy community as a safe and clean environment where we all have a sense of belonging. It is a place where each of us has the opportunity to work and learn, and to develop and realize goals that are meaningful and fulfilling.

The Life Skills Coach will provide life skills workshops and one-to-one support to youth and young adults (15-26) in their transition goals.

KEY DUTIES AND RESPONSIBILITIES

- Participate in intake process and case management/goal setting as directed by the Program Manager.
- Establish a positive rapport and working relationship with assigned youth while modeling positive, appropriate behavior.
- Assist youth in problem solving and planning to try to assist them in their transition.
- Ensure an up to date and current knowledge of community resources specific to youth in the service delivery area.
- Make appropriate referrals to specialty services/resources as required.
- Liaise with other professionals and agencies in the community and represent the program and the Society in a positive manner
- Maintain documentation and reporting requirements as directed by Program Manager
- Provide life skills instruction (1:1 or group) as required in a variety of settings
- Perform other related duties as required or directed
- Weekends and evening required
- Make recommendations with regard to the development of the program and participate in the program evaluations.

QUALIFICATIONS

Education, Training, and Experience

The candidate must have:

- Bachelor degree in Child and Youth Care or a related field. Consideration will be given to other related education and experience.
- Excellent verbal and written communication skills.
- Current First Aid certificate.
- Class 5 Driver's License, full time use of a reliable vehicle and satisfactory driving abstract.

NOTE: Applicants not selected for an interview will not necessarily be notified.

Posted: 21-Feb-26

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Knowledge Skills and Abilities:

- Experience working with Indigenous youth is an asset.
- Crisis Line experience an asset.
- Excellent time management and organizational skills.
- Ability to work independently, as well as part of a team.
- Commitment to a problem solving approach
- Must be sensitive to and respectful of cultural and lifestyle diversity
- Basic knowledge and understanding of life skills development issues.

Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.

Applicants with lived experience are strongly encouraged to apply.

CLOSING DATE: Resumes will be reviewed starting **March 5, 2021** but the posting will remain open until filled and will close without notice.

PLEASE APPLY TO: Heather Lynch, Program Manager
Options Community Services Society

Email: Youthservices.info@options.bc.ca

Please include a cover letter indicating the posting number [**#21748**] and detailed resume outlining your qualifications and related experience for the position.

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