

Posting: OCS Deputy Executive Director Employment & Immigrant Services March 2021

Deputy Executive Director, Employment & Immigrant Services Options Community Services Surrey, BC

The Opportunity

Are you a non-profit leader seeking a rewarding role in providing Immigrant and Employment programs and services in your community? Here is your opportunity to join the leadership team of Options Community Services Society (OCS) in the role of Deputy Executive Director (DED) to lead Employment and Immigration Services for one of Metro's most respected community resources organizations. Your team will be two Senior Managers and 110 staff, overseeing employment services, programs, projects and initiatives including three large WorkBC Service continuum of programs and services for the newcomer populations of immigrants, refugees, temporary foreign workers, international students and naturalized citizens. As a member of the Executive Team (the E-Team), you will contribute to annual and long-range plans for Options, and strategically pursue funding opportunities while leading the development of funding proposals. In your role of DED Employment and Immigrant Services at OCS, a leading social services provider south of the Fraser River, you will make a difference in the lives of the most vulnerable of your community.

The Organization

"Building Community. Inspiring Hope."

Options Community Services Society has been serving the communities of Surrey, Delta, White Rock, Cloverdale and other areas within the Fraser Health Region for over 50 years. As the region has grown in size and diversity, OCS has grown as well, expanding services and programs to meet the needs of the community. In the early years, OCS provided counselling, youth shelters, transition houses, crisis lines and support for seniors, and today offers over 80 programs and touches over 100,000 lives every year. With a highly dedicated and tireless staff as well as an army of volunteers, OCS is seen as a leader in community services throughout Metro, innovating new programs and services as the community evolves. *For more information about Options Community Services Society please visit <https://www.options.bc.ca>.*

Ideal Candidate

You are a highly competent non-profit leader who is an effective communicator and relationship builder. With a combination of advanced education and 10 plus years of experience in a senior management role, you enjoy working collaboratively with your peers on innovative strategies and you inspire your team with your can-do attitude. You are knowledgeable in local, provincial and federal funding models, and have been effective in building and maintaining strong

relationships with key partners and stakeholders in the community. You have your ear to the ground and are up on the trends and shifts in the community – with a focus of providing the timely services that will best meet client needs.

Qualifications

- Minimum post-secondary degree in Human Services, Business Administration, Organizational Behaviour, Operations Management, or related field, or a combination of skills, knowledge, and experience
- 10 years of experience in a senior management/leadership role, preferably in the non-profit sector
- A proven relationship-builder who engages others through a can-do attitude and creative thinking; proven ability to build relationships with key stakeholders in the community, government and internally
- A strong administrator, skilled in budgeting, financial management, negotiation and contract management
- A strong operational leader who can execute on a plan, establish and meet goals and manage projects effectively
- A strategic and analytical thinker who has turned ideas into actions
- A true multi-tasker, who knows how to prioritize tasks to ensure the job gets done
- Flexible, and able to work in an ever-changing environment
- An inspiring leader who motivates teams to greatness and leads by example; a supportive coach and mentor
- A collaborative team member who can also work independently
- Strong ability to work with the media, PR programs and campaigns
- Strong knowledge of social service delivery in BC

HOW TO APPLY:

Please send your resume and a well-crafted cover letter explaining why you are a great fit for this unique opportunity, to: opportunities@kmclaughlin.com

Closing date: April 10, 2021

For more information please contact:

Nancy Beaty, Senior Associate
604.700.4116 | nancy@kmclaughlin.com

Kathy McLaughlin, Principal
604.728.0080 | kathy@kmclaughlin.com

We truly appreciate all applicants; however, we will be in contact with only those selected for an interview.