

We're Hiring!



**Posting:
A21823**

Multicultural Family Navigator

**Permanent Part-time
(17.5 hours per week)**

Multicultural Early Years Services

Options Community Services Society

We are a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

We envision a healthy community as a safe and clean environment where we all have a sense of belonging. It is a place where each of us has the opportunity to work and learn, and to develop and realize goals that are meaningful and fulfilling.

3 Positions Available

The Multicultural Family Navigation program is an innovative, responsive, strength-based approach to support multicultural newcomer families with children age 0-6 who have specific language needs.

KEY DUTIES AND RESPONSIBILITIES

- Adheres to the policies and standards of Options Community Services Society (OCS), as established in policy and program manuals, Health & Safety Guidelines, job descriptions, written memos, and verbal agreements.
- Develop trusting relationships with newcomer immigrant and refugee families, who may not speak English as a first language, to facilitate meaningful navigation and linkages to a network of supports.
- Responsible for initial assessment of family needs referral to internal and external resources, and insuring connection with culturally safe specialized services such as: child development and mental health.
- Co-ordinates and schedules supported visits with clients and other community service providers
- Provide opportunities to enhance parenting knowledge, an understanding of child development, and to build healthy parent- child relationships.
- Share culturally responsive, developmentally appropriate tools and resources; and offer practical supports to help reduce stress for families and their children.
- Provides and/or facilitates transportation to and from visits into the community.
- Provide outreach visits to families throughout Surrey, Delta & Langley as required.
- Participate in community meetings and events related to program.
- Write reports, evaluations, and program summaries as required for funder.
- Follows written and verbal directives from the immediate supervisor, executive director or designate.
- Performs other related duties as required.

QUALIFICATIONS

Education, Training, and Experience

The candidate must have:

NOTE: Applicants not selected for an interview will not necessarily be notified.

Posted: 21-May-18

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

- Minimum of a Diploma in a related field, and/or a combination of education and related experience.
- 2 years of experience in an outreach environment dealing with parent/child/family concerns.
- Specialized knowledge and experience engaging with newcomer immigrant/refugee communities.
- Understanding of the impact of trauma on families.
- Will be able to deliver services and communicate fluently in one of the following languages: Arabic, Tagalog, Punjabi, or Hindi.
- Comprehensive knowledge of Early Years programs, services, and challenges.
- Knowledge of Attachment Theory and the Early Years Service Framework (MCFD).
- Knowledge about the barriers faced by immigrant and refugee populations.
- Valid First Aid certificate.
- Valid driver's license and reliable vehicle required.

Knowledge Skills and Abilities:

- Understanding the importance of a strength-based approach.
- Demonstrated ability to build and maintain successful collaborative relationships.
- Demonstrated ability to work effectively with vulnerable newcomer families.
- Capacity and confidence in engaging a range of families and young children, representing language/cultural/socio-economic diversity.
- Ability to work independently and as part of a team.
- Ability to take initiative and be resourceful.
- Excellent time management and organizational skills.
- Proficient written and verbal English communication skills.
- Crisis Line experience is an asset

Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.

Applicants with lived experience are strongly encouraged to apply.

CLOSING DATE: Resumes will be reviewed starting May 25, 2021 but the posting will remain open until filled and will close without notice.

PLEASE APPLY TO: Kristina Saito, Senior Manager - Early Years Services
Options Community Services Society

Email: kristina.saito@options.bc.ca

Please include a cover letter indicating the posting number [#21823] and detailed resume outlining your qualifications and related experience for the position.

NOTE: Applicants not selected for an interview will not necessarily be notified.

Posted: 21-May-18