

Options Community Services Society

We are a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

We envision a healthy community as a safe and clean environment where we all have a sense of belonging. It is a place where each of us has the opportunity to work and learn, and to develop and realize goals that are meaningful and fulfilling.

12 Month Contract

Healthiest Babies Possible is a pregnancy outreach program for women of all ages. This position entails supporting women and their families to have a healthy pre and post natal period, with a focus on nutrition and health, by providing one-to-one home and office visits and facilitating group sessions. This position will involve supporting the Peer-to-Peer Breastfeeding Support project.

HIGHLIGHTS OF KEY RESPONSIBILITIES

- Interviews clients to collect health and lifestyle information, assesses educational and support needs, including consulting with other professionals in the community, with client consent, to coordinate client care.
- Develops rapport and guiding relationship with clients by facilitating Healthiest Babies Possible groups, taking new referrals (self and third party), screening potential clients for suitability, explaining program services and relating to clients in a caring and positive manner, which reflects clients' goals and needs.
- Provides clients with educational resources, support, food supplement vouches and prenatal vitamin supplements as needed through home or office visits, phone calls and other methods.
- Charts all pertinent information in client flies in a non-judgmental, objective format as outlined in Policy and Procedures manual.
- Performs other duties as required, including but not limited to miscellaneous office duties, making recommendations regarding program development and participating in program evaluations, attending staff and community meetings and consulting with program manager regarding caseloads, client status and client service plans.

QUALIFICATIONS

Education, Training, and Experience:

- Bachelor's Degree in a related field and/or combination of experience and education
- Paraprofessional counseling skills and in-depth knowledge working with at risk families, young parents, and people with drug and alcohol addictions
- Strong foundation in health knowledge in relation to pregnancy, birth and infants

NOTE: Applicants not selected for an interview will not necessarily be notified. Posted: 21-June-01

- Knowledge and experience with peer support models
- Valid Level 1 First Aid Certificate
- A valid driver's license and reliable vehicle for work use

Assets:

- Second language
- Crisis Line experience
- Demonstrated counselling and group facilitation skills

Knowledge Skills and Abilities:

- Demonstrated coaching, counselling and group facilitation skills
- Knowledge of nutrition, the peri-natal period and infant care
- Non-judgmental, respectful, positive, supportive and empowering attitude
- Ability to build positive relationships with a diverse clientele
- Strong listening, verbal and written skills
- Demonstrated proficiency in writing case session notes and maintaining client file records to accreditation standards and adhere to agency and program policies and procedures.
- Ability to work independently and as part of a team
- Ability to identify sensitive issues and maintain confidentiality
- Must be sensitive to and respectful of cultural and lifestyle diversity

Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.

Applicants with lived experience are strongly encouraged to apply.

CLOSING DATE: Resumes will be reviewed starting **June 8, 2021** but the posting will remain open until filled and will close without notice.

PLEASE APPLY TO: Jen Mantyka, Program Manager Options Community Services Society

Email: jen.mantyka@options.bc.ca

Please include a cover letter indicating the posting number **[#21828]** and detailed resume outlining your qualifications and related experience for the position.