

**We're Hiring!**



**Posting:  
A21896**

**Life Skills Coach**  
**Full-time**  
**(35 hours per week)**

**Youth Services**

#### Options Community Services Society

We are a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

We envision a healthy community as a safe and clean environment where we all have a sense of belonging. It is a place where each of us has the opportunity to work and learn, and to develop and realize goals that are meaningful and fulfilling.

Our Life Skills program receives referrals from the Ministry of Child and Family Development (MCFD) for youth from the ages of 15-18 and young adults aged 19-26 to develop important skills as they transition into independent living. We support youth to secure and maintain safe housing, developing employment readiness skills, and encourage young people in pursuing their educational goals.

The Life Skills coach will provide group and individual coaching to the youth referred to our program. They will assist youth in problem solving and planning, identifying and accessing community resources.

#### HIGHLIGHTS OF KEY RESPONSIBILITIES

- Provide life skills instruction (1:1 or group) as required in a variety of settings.
- Participate in intake process and case management/goal setting as directed by the Program Manager.
- Establish a positive rapport and working relationship with assigned youth while modeling positive, appropriate behavior.
- Liaise with other professionals and agencies in the community and represent the program and the Society in a positive manner.
- Assist youth in problem solving and planning to try to assist them in their transition.

#### QUALIFICATIONS

##### Education, Training, and Experience:

- Possess a Child and Youth Care diploma.
- Have at least 2 years of recent experience working with youth.
- Have a knowledge of community resources and services, specific to youth in the South Fraser Service Delivery Area (SDA).
- Class 5 Driver's License, full time use of a reliable vehicle and satisfactory driving abstract.

##### Knowledge Skills and Abilities:

- Current Basic First Aid certificate.
- Good people skills, as well as excellent written and verbal skills.
- Ability to work independently with a minimum of supervision.
- Basic knowledge and understanding of life skill development and youth issues.

**NOTE: Applicants not selected for an interview will not necessarily be notified.**

Posted: 21-Aug-12

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

- Possess sound knowledge and experience of working from a trauma-informed lens.
- Be culturally sensitive and agile.
- Experience with group facilitation.
- Be experienced in providing outreach and support services to youth.
- Good organization, time and general management skills.
- Demonstrated effectiveness as part of a staff team.
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Demonstrated ability to develop program related reference and resource materials.
- Commitment to a problem solving approach.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Ability to identify sensitive issues and maintain confidentiality.
- Must be sensitive to, and respectful of, cultural and lifestyle diversity.
- Must have an appropriate valid Driver's License and reliable vehicle.

***Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date.***

***Applicants with lived experience are strongly encouraged to apply.***

**CLOSING DATE:** Resumes will be reviewed starting **August 18, 2021** but the posting will remain open until filled and will close without notice.

**PLEASE APPLY TO:** Noemy Rodas, Program Manager  
Options Community Services Society

Email: [Youthservices.info@options.bc.ca](mailto:Youthservices.info@options.bc.ca)

Please include a cover letter indicating the posting number [**#21896**] and detailed resume outlining your qualifications and related experience for the position.

---

***NOTE: Applicants not selected for an interview will not necessarily be notified.***

Posted: 21-Aug-12