

We're Hiring!



SHELTER WORKER

Posting Requisition	22032	Program	<i>Isolation Centres</i>
Job Type	<i>Temporary, Part-time (until March 31, 2023)</i>	Location	<i>Surrey, BC</i>
Hours of work	<i>16 hours per week (Multiple shifts)</i>	Closing Date	<i>Open Until Filled</i>

Options Community Services is a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

In partnership with BC Housing, this site provides shelter and support for individuals who are homeless and may be required to isolate due to COVID related concerns. The shelters provide support and assistance with:

- Improving life skills
- Finding employment
- Finding housing
- Managing your home
- Integrating into the community
- Budgeting

ACCOUNTABILITIES

- Provide a safe home which includes securing the premises, maintaining the property to ensure safety (including minor repairs), ensuring that unsafe actions by residents are responded to, and ensuring staff's safety. This entails: basic maintenance (i.e. installing safety devices); intervening and managing conflict between residents.
- Take referrals on a 24-hour basis and do extensions of stay when needed. Data/information entry, electronic and written, into resident files and logs. Intake and orientation of residents referred to the Shelter Program.
- Responsible for the care and safety of residents in the Shelter, as well as the premises itself.
- Establish clear, simple and consistent limits for the residents. Encourage and facilitate the participation of residents to create a safe, positive atmosphere.
- Maintain awareness of any issues experienced by the residents and inform the supervisor. Supervise basic life skills chores or teach a resident how to complete them in a supportive manner. Encourage basic hygiene for all residents.
- Identify resident barriers and jointly with the resident, come up with a plan to deal with the issues presenting.
- Provide information and resources to the residents where appropriate, to deal with presenting issues/barriers.
- Is a positive role model at all times. Encourage appropriate behaviour in residents at all times.

QUALIFICATIONS

We are an equal opportunity employer committed to hiring a diverse workforce

March 23, 2022

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Education, Training, and Experience:

- Bachelor's Degree in Psychology or a related field and a minimum of one-year experience in a recent related* position.
- Training in crisis intervention, conflict resolution and mediation skills.
- Cultural sensitivity training.
- Current Level I First Aid certificate.
- Unrestricted Class 5 Driver's License.

*Recent related experience must have occurred in the last 5 years and must include:

- Experience in the area of substance abuse
- Experience in working with mentally ill

A combination of education and experience may be considered.
Preference may be given to candidates with Crises Line experience.

Skills and Abilities:

- Food Safe Certificate an asset
- Crisis Line experience an asset.
- Excellent interpersonal skills.
- Ability to work with people with complex needs, including mental illness and addictions.
- Competency engaging and working with marginalized people.
- Experience working in the context of emergency residential settings.
- Good communication and conflict resolution skills.
- Ability to work collaboratively within a team environment.
- Awareness of culturally sensitive issues.

SPECIAL REQUIREMENTS

- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check / Vulnerable Sector search preceding their start date.
- Applicants may be required to provide proof of Covid -19 vaccination.
- Applicants with lived experience are strongly encouraged to apply.

**An eligibility list may be maintained for up to six months. Eligible applicants may be offered a casual position*

PLEASE APPLY TO:

Dillon McLellan, Program Manager

Options Community Services Society

Email: Dillon.mclellan@options.bc.ca

Please include a cover letter clearly indicating the posting number [posting #22032] and outlining your qualifications and related experience for the position.