

We're Hiring!



CHILD AND YOUTH WORKER (Canada Summer Job)

Job Status: *Temporary, Full-time*

Hours of Work: *35 hours per week*

Program: *STARR*

Position: *4 positions*

Constituency: *Surrey Centre*

Options Community Services is a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

This position entails a number of responsibilities across social, emotional, family and administrative duties. The individual will implement and engage youth in summer program activities aimed at developing age-appropriate skills while maintaining communication with parents. Administrative duties include answering phone calls, completing evaluations and measures, and staff support.

****The latest job end date for Canada Summer Job, 2023 is September 2, 2023.**

ACCOUNTABILITIES

- Mentor children with appropriate behavior.
- Develop, implement, and deliver summer recreational programs.
- Participate in program evaluation by analyzing performance measurement outcomes.
- Provide regular updates to parents of program participants.
- Support staff with program activities and client related issues.
- Administrative duties include answering phone calls, completing evaluations and measures and staff support.
- Perform other duties, as required.

QUALIFICATIONS

Education, Training, and Experience:

- Experience volunteering in a non-profit organization.
- Experience in creating and facilitating recreational activities.
- Reliable vehicle and driver's license are an asset.

Skills and Abilities:

- Knowledge of child development
- Demonstrated flexibility and the willingness to adapt to changing situations.
- Ability to easily build rapport with people.
- Demonstrated interpersonal and communication skills.
- Ability to work individually and as a part of the team.
- Good organization and time-management skills.

We are an equal opportunity employer committed to hiring a diverse workforce

Posted: 23-Jan-30

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ELIGIBILITY REQUIREMENTS

This position is supported by the Canada Summer Jobs (2023) program. This position is contingent on Federal Government Grant funding.

- Candidates must be aged 15-30 years at the beginning of employment.
- Must be either a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred (international students are ineligible) and be legally entitled to work in Canada.
- Must have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

SPECIAL REQUIREMENTS

- Satisfactory Criminal Reference Check / Vulnerable Sector search as per the agency policy.
- Personnel must sign a Confidentiality Agreement and Code of Ethics.

PLEASE APPLY TO: Nichole Osborne, Program Manager
Options Community Services Society
Email: nichole.osborne@options.bc.ca

Please include a cover letter clearly indicating the posting title and outlining your qualifications and related experience for the position]