

We're Hiring!



TRANSITIONAL HOUSING WORKER

Posting Requisition	22281	Program	<i>Hyland House</i>
Job Type	<i>Temporary, Full Time until July 31, 2023 with a possibility of extension.</i>	Location	<i>Surrey, BC</i>
Hours of work	<i>35 hours per week</i>	Closing Date	<i>Open until filled</i>

Options Community Services is a non-profit registered charity providing social services primarily in Surrey, Delta, White Rock and Langley. We believe in helping people help themselves. We believe in collaborating with individuals, businesses, community groups and government to create focused, effective and responsive resources for the community.

The Transitional Housing Worker (THW) will provide residents with temporary housing and to co-develop with client's individual case plans. Case plans will ensure that residents will obtain the skills and support necessary in securing safe and appropriate permanent accommodation. The THW will engage with residents in a positive and supportive manner and will work collaboratively with the resident in attaining designated goals.

The THW is expected to build relationships with the diverse range of community groups and connect people to that network in order to ensure access to supports and services.

ACCOUNTABILITIES

- Identify resident barriers and jointly with the resident, come up with a plan to deal with the issues presenting.
- Maintain site safety by securing the premises, maintaining the property to ensure safety (including minor repairs), ensuring that unsafe actions by residents are responded to, and ensuring staff's safety. This may entail: basic maintenance (i.e. installing safety devices); intervening and managing conflict between residents.
- Data/information entry, electronic and written, into resident files and logs. Intake and orientation of residents referred to the Shelter and Transitional Housing Program.
- Maintain awareness of any issues experienced by the residents and inform the supervisor and assistant manager.
- Provide transitional housing residents links to learning and follow up related to the areas of life skills, health, hygiene, household management, financial management, crisis intervention, & problem solving.
- Grocery shopping, maintaining supplies, Ensure the housing is clean at all times. Participate in house maintenance and ensure hygienic living conditions. With approval, purchase supplies as necessary.
- Provide non-violent crisis interventions to clients, either in person or through the crisis line. May contact other agencies to advocate.
- Respond to critical incidents involving alcohol and drugs, mental health and/or potentially violent situations.
- Attend staff and any other meetings called or directed to by the supervisor. Attend any training courses, workshops as directed by the supervisor.
- Provide follow-up supports to ensure people have effectively transitioned to housing from the shelter and related health and social service programs and services.
- Maintain professional growth through attending workshops, courses and by reviewing current information/resources. Maintain and expand resource files through research, scanning current periodicals, pamphlets and other information sources, to ensure information is current and referrals are made relevant to the person's needs.

We are an equal opportunity employer committed to hiring a diverse workforce

Posted: 23-April-05

We're Hiring!



QUALIFICATIONS

Education, Training, and Experience:

- Bachelor's Degree and minimum three (3) years experience dealing with homelessness in a residential and/or outreach setting required. A combination of education, training and experience will be considered.
- Education, training or experience in working with individuals living with a mental illness and in the area of substance abuse required.
- Training in crisis intervention, conflict resolution and mediation skills required.
- Current First Aid certificate required.
- Cultural sensitivity training an asset.

Skills and Abilities:

- Possess superior time management skills.
- Proven/demonstrable crisis intervention, conflict resolution and mediation skills.
- Demonstrated effectiveness as part of a staff team.
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Demonstrated ability to develop program related reference and resource materials.
- Commitment to a problem-solving approach.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Ability to identify sensitive issues and maintain confidentiality.
- Must be sensitive to and respectful of cultural and lifestyle diversity.
- Possess a valid B.C. Driver's License and a reliable vehicle for business purposes

SPECIAL REQUIREMENTS

- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check / Vulnerable Sector search preceding their start date.
- Applicants may be required to provide proof of Covid -19 vaccination.
- Applicants with lived experience are strongly encouraged to apply.

**An eligibility list may be maintained for up to six months. Eligible applicants may be offered a casual position. This position is open to all qualified applicants.*

PLEASE APPLY TO: Cerise Wilson, Program Manager
Options Community Services Society
Email: cerise.wilson@options.bc.ca

No phone calls please

Please include a cover letter clearly indicating the posting number [posting #22281] and outlining your qualifications and related experience for the position.