



JOB AD

COMMUNITY SERVICE WORKER, CANADA SUMMER JOB – 2024

Options Community Services Society (OCS) is a not-for-profit social services organization providing social services south of the Fraser River from early years to seniors. Our programs and services are only possible through the power of collaborative partnerships with individuals, businesses, community groups, and government who share in our vision to support a healthy, caring community where everyone thrives.

Options Community Services is seeking motivated and compassionate individuals to join our team as Community Service Workers for the the Canada Summer Jobs 2024 program. This is a temporary full-time position dependent on funding.

As a Community Service Worker, you will play a vital role in providing needs and asset assessments, referrals, information, orientation, and facilitating community connection group activities. This position involves working in a diverse and inclusive environment, catering to individuals who speak Spanish, Mandarin, Punjabi, Hindi, Somali, Arabic, Kurdish, Tagalog, and English.

Responsibilities include but are not limited to:

- Providing support to newcomers to access employment services in the community.
- Conducting needs and asset assessments through one-on-one interactions and group settings.
- Organizing community events to support vulnerable youth access community programs and education programs.
- Organizing education and careers fairs to connect newcomers with Education service providers.
- Maintaining accurate and confidential client records and documentation.
- Assisting managers in planning and executing branding and marketing activities in order to promote Immigrant Services mandate, programs/projects to the broader community and client populations.

The ideal candidate for this role is a compassionate and adaptable individual with a deep understanding of the needs and challenges faced by diverse communities. They should possess excellent communication skills in the specified languages, along with a strong commitment to cultural competence. The candidate should be a proactive problem-solver, capable of working both independently and collaboratively. A background in social services or community development, coupled with a passion for community engagement, makes for an ideal fit for this position.

This role will require the incumbent to undergo a Police Information Check (PIC), and a Vulnerable Sector Check by the Ministry of Justice. This position will be paid at an hourly rate of \$16.75.

Eligibility Requirement:

To be eligible, youth must:

- be between 15 and 30 years of age at the beginning of the employment period.
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred



- under the Immigration and Refugee Protection Act for the duration of the employment; and,
• have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Application Process –

To apply for this exciting opportunity, please submit your resume and a cover letter outlining your relevant experience and expressing your interest in the position. Please send your applications to iris.solorzano@options.bc.ca.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Options Community Services is an equal opportunity employer and is committed to promoting diversity and inclusion within our workplace. We encourage applications from all qualified individuals.