



JOB AD
COMMUNITY WORKER
CANADA SUMMER JOB – 2024

Options Community Services Society (OCS) is a not-for-profit social services organization providing social services south of the Fraser River from early years to seniors. Our programs and services are only possible through the power of collaborative partnerships with individuals, businesses, community groups, and government who share in our vision to support a healthy, caring community where everyone thrives.

Options Community Services is seeking a passionate and dedicated youth to join our team for the Canada Summer Jobs 2024 program. This is a temporary full-time position dependent on funding.

As a Community Worker, your primary responsibility will be to establish and nurture relationships with a diverse range of community groups, fostering connections to create a supportive network for those in need. You will actively engage in program planning, contribute to educational material development, and assist with special summer events, drop-in activities at the park, and regular programming at the Family Resource Center (FRP).

Responsibilities:

- Collaborating in program planning, development, and enhancement of educational materials and special projects.
- Contributing to the planning and execution of special summer events, drop-in activities, and regular programming at the FRP.
- Handling administrative tasks such as answering phones, photocopying, filing, data entry, office organization, and compiling statistics.
- Assisting in planning, preparing, and implementing early literacy activities.

The ideal candidate for this role is a compassionate and motivated individual with a genuine passion for supporting isolated families in the community. Previous experience in social services or related field is desirable. You possess excellent communication and organizational skills, coupled with a proactive and collaborative approach to community engagement. Your ability to adapt to a dynamic work environment, coupled with a commitment to promoting inclusivity and building strong community connections, will make you a valuable addition to our team.

This role will require the incumbent to undergo a Police Information Check (PIC), and a Vulnerable Sector Check by the Ministry of Justice. This position will be paid at an hourly rate of \$16.75.

Eligibility Requirement:

To be eligible, youth must:

- be between 15 and 30 years of age at the beginning of the employment period.
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,



- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Application Process –

To apply for this exciting opportunity, please submit your resume and a cover letter outlining your relevant experience and expressing your interest in the position. Please send your applications to shelby.gordon@options.bc.ca.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Options Community Services is an equal opportunity employer and is committed to promoting diversity and inclusion within our workplace. We encourage applications from all qualified individuals.